Just the Facts
WYNN HOSPITAL

Each week, "Just the Facts" provides information about a key aspect of the Wynn Hospital being built by Mohawk Valley Health System (MVHS). It is designed to keep our medical staff, employees and volunteers updated and to share with family, friends and neighbors so we keep our community informed about how we're transforming healthcare in our region.

MVHS

TOPIC FOR TUESDAY, JANUARY 31, 2023:

Rolling Completion/Punchlist Program

The most critical, yet sometimes the most difficult, part of a construction project is completing the last five percent. The best way to successfully reach 100 percent completion is by taking a proacitve approach. In order to accomplish this, Gilbane implements a multi-phased process to fully prepare for the Punchlist Program, which is the final step in assuring a finished product meets or exceeds MVHS's expectations. The Gilbane Punchlist Program steps are:

Rolling Completion List (Deficiency Tracking)
Part of the Quality Assurance/Quality Control (QA/QC) Plan, Gilbane continuously reviews work to verify it's complete and in compliance with the contract requirements. Identifying deficiencies during the course of construction allows Gilbane to ensure that the number of items needing correction by a subcontractor are always kept to a minimum. Therefore, subcontractors are able to complete all their work in a timely manner.

Subcontractor QA/QC
Prior to Gilbane compiling a punchlist, subcontractors must confirm that their quality control has been completed and the designated area is ready for Gilbane pre-punch inspection. Each subcontractor is notified of the designated area and the date that the QA/QC inspection will be completed. Each subcontractor is required to submit a complete copy of the subcontractor Quality Control form, indicating that all contract and corrective work has been completed. The form shall include a signature of the designated subcontractor representative and shall be turned into Gilbane by the required completion date.

Gilbane Pre-Punch
Prior to the owner punchlist, Gilbane completes a pre-punch of the designated area. A copy of that pre-punch is distributed with an expected completion date. All subcontractors that receive a pre-punch will be required to complete it by the date indicated. All completed pre-punch lists are initialed and a copy is turned into Gilbane by the date indicated. When a completed pre-punch list is turned in, Gilbane verifies that the work was completed in a satisfactory manner.

Owner/Architect Punchlist
At completion of the Gilbane Pre-Punch, the owner/architect completes a punchlist of the area. That punchlist is distributed by Gilbane to all subcontractors that have items on the list. All punchlist items are completed,

initialed and a copy is turned into Gilbane by the date indicated. When a completed punchlist is turned in, Gilbane verifies that the work was completed in a satisfactory manner.

Owner Punchlist Re-Walk
Upon completion of the Owner Punchlist, the areas are rewalked to verify all outstanding items are complete. At this point there shall be no outstanding punchlist items and the area will be turned over to the owner.

This process is expected to start in mid-March and will continue until all areas are complete which is anticipated to be August 2023.